

# 2009 Holiday Schedule

Memorial Day	Monday, May 25 <sup>th</sup>
Independence Day	Friday, July 3 <sup>rd</sup>
Labor Day	Monday, September 7 <sup>th</sup>
Thanksgiving	Thursday, November 26 <sup>th</sup>
Christmas Eve	Thursday, December 24 <sup>th</sup>
Christmas Day	Friday, December 25 <sup>th</sup>
New Year's Day	Friday, January 1 <sup>st</sup>

# 2009 Four-Day Work Week Schedule

Friday, April 10 <sup>th</sup>	Friday, July 24 <sup>th</sup>
*Friday, May 22 <sup>nd</sup>	Friday, August 14 <sup>th</sup>
Friday, June 12 <sup>th</sup>	*Friday, September 4 <sup>th</sup>
*Monday, July 6 <sup>th</sup>	

Please Note: The dates marked with an asterisk (\*); 05/22/09 and 09/04/09 are the Fridays before Memorial Day and Labor Day and 07/06/09 is the Monday after the Fourth of July. This will allow you three, four-day weekends.

Many departments are scheduled to work on the Four-Day Work Week dates and some Holiday dates (*as indicated above in red*), please confirm your Four-Day Work Week and Holiday schedule with your Department Manager. If your Four-Day work weeks are moved to a different week, you must use them between April 15, 2009 and October 15, 2009. If it is not used within this timeframe, the unused Four-Day time will be lost.