

## Ashro Supplier News

Updated: October 8<sup>th</sup>, 2010

### **Ashro Supplier Homepage Expands**

Ashro continues to modify its on-line Supplier Homepage. Please continue to check our site regularly for important changes and modifications.

### **Ashro Supplier Compliance Manual Updated**

The Ashro Supplier Compliance Manual will be updated and posted on-line in early February 2011. An email will go out to all suppliers alerting them to the change once it has been posted on our website.

### **2010 – Most Common Vendor / Supplier Discrepancies**

#### **1) No PLN Number (Package Label Number) on Each Individual Unit – 14.23% of All Discrepancies Noted**

Please contact our Packaging and Labeling Engineers for more information or consult the Packaging, Labeling, & Package Testing Requirements Section of the Ashro Compliance Manual

#### **2) No or Incorrect PLN Number Displayed on the Packing List – 14.01% of All Discrepancies Noted**

Make sure that all applicable information is contained on your packing list. This information includes:

- a. Supplier Name & Address
- b. Ashro Purchase Order
- c. Ashro Package Label Number (PLN)**
- d. Ashro Item Description Including Style, Color, and Size Information
- e. Date Shipped / Via
- f. Total Quantity of Units
- g. Total Quantity of Cartons
- h. Separate line for total quantity per lot number **(If applicable)**

\*\*Additional information can be found within the Packaging, Labeling, and Package Testing Requirements Section of the Ashro Supplier Compliance Manual

#### **3) No Packing List Accompanying the Shipment – 19.37 % of All Discrepancies Noted**

Domestic Shipments - Always make sure to attach a copy of the packing list to the freight. Additionally, please tender a copy of the packing list along with the applicable bill of lading to the domestic carrier at the time of pickup.

International Shipments – Always make sure to attach a copy of the packing list to the last carton in the container or to the inside of the container doors.