

2010 Holiday Schedule

Memorial Day	Monday, May 31 st
Independence Day	Monday, July 5 th
Labor Day	Monday, September 6 th
Thanksgiving	Thursday, November 25 th
Christmas Eve	Friday, December 24 th
Christmas Day	Monday, December 27 th
New Year's Day	Friday, December 31 st

2010 Four-Day Work Week Schedule

Friday, April 2 nd	Friday, July 23 rd
*Friday, May 28 th	Friday, August 13 th
Friday, June 11 th	*Friday, September 3 rd
*Friday, July 2 nd	

Please Note: The dates marked with an asterisk (*); 05/28/10 and 09/03/10 are the Fridays before Memorial Day and Labor Day and 07/02/10 is the Friday before the Fourth of July. This will allow you three, four-day weekends.

Many departments are scheduled to work on the Four-Day Work Week dates and some Holiday dates (*as indicated above in red*), please confirm your Four-Day Work Week and Holiday schedule with your Department Manager. If your Four-Day work weeks are moved to a different week, you must use them between April 15, 2010 and October 15, 2010. If it is not used within this timeframe, the unused Four-Day time will be lost.